

BOE Guidelines for Budget Development
January 2011

1. Develop options for reducing costs and maximizing efficiencies across the budget without eliminating programs, while minimizing the impact of reduced State/Federal aid to our taxpayers.
2. Seek broad based stakeholder input for ways to maximize efficiencies and respond to all ideas in writing.
3. Develop financially conservative budget proposals that anticipate State/Federal aid reductions with guidance from our long-term financial plan and financial advisors.
4. Develop plans in anticipation of at least two years of reduced/flat State/federal aid.
5. Develop options to respond to a wide range of funding scenarios, including a contingency budget in accordance with SED guidelines and formulas.
6. Review the completed Building Conditions Survey and any budgetary impacts.